# Report of the Directors

**Audited Financial Statements** 

# SOUTH KWAI CHUNG SERVICE CENTRE

(a company limited by guarantee and not having a share capital)

南葵涌服務中心

31st March, 2015



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#### REPORT OF THE DIRECTORS

31st March, 2015

The directors submit their report together with the audited financial statements of South Kwai Chung Service Centre ("Centre") for the year ended 31st March, 2015.

#### Principal activities

The principal activities of the Centre are to provide various social services to the public, including:

- (i) holding courses for recreation, health improvement, adult education and computer training.
- (ii) executing agreements with HKSAR Government "Community Investment & Inclusion Fund" in respect of a project known as "Home Sweet Home" (在家千日好) (the "Project") for a term of three years covering the period from 13th June, 2011 to 12th June, 2014. The objective of this project is to provide social support to the senior citizens and chronic sickness patients.
- (iii) establishing a project known as "Elderly Health Project" as sponsored by The Community Chest for a term of 2 years from 1st April, 2013 to 31st March, 2015. The objective of this project is to promote the health and well being of elderly; encourage public awareness and participation to support the elderly people; enhance the knowledge, skills and abilities of caregivers to provide caring and support to elderly in the community.
- (iv) establishing a project known as "Jockey Club Happy Golden Year Project" as sponsored by the Hong Kong Jockey Club Charities Trust for a term of 3 years from 1st December, 2014 to 30th November, 2017. The objective of this project is designed to help build the Kwai Tsing District into an age-friendly community.

#### Results

The results of the Centre for the year ended 31st March, 2015 and the financial position of the Centre at that date are set out in the attached financial statements.

#### Directors

The directors during the year and up to the date of this report are:

Lee Wai Lan Ko Tip Ngan Lam Pui Lin Ng Mei Hing Leung Yuen Wa

In accordance with Article 32 of the Centre's Articles of Association, the term of office of all directors shall be two years. In respect of the current year, all directors shall retire and being eligible, offer themselves for re-election.

#### Directors' interests

There were no contracts of significance to which the Centre was a party and in which a director of the Centre had a material interest, whether directly or indirectly, subsisted at the end of the year or at any time during the year.

REPORT OF THE DIRECTORS ("Continued")

31st March, 2015

# Directors' interests

At no time during the year was the Centre a party to any arrangements to enable the directors of the Centre to acquire benefits from the Centre or any other body corporate.

#### Auditor

The financial statements have been audited by Messrs Robert Chui & Co., who retire and offer themselves for re-appointment.

On behalf of the Board

Chairman Hong Kong

2 7 OCT 2015

Fax: (852) 2802-1862

崔志仁會計師行

香港灣仔告士打道 109-111 號 東惠商業大廈 10 樓 1003 室

INDEPENDENT AUDITOR'S REPORT

Tel: (852) 2802-0122

TO THE MEMBERS OF SOUTH KWAI CHUNG SERVICE CENTRE 南葵涌服務中心

(a company limited by guarantee and not having a share capital)

We have audited the financial statements of South Kwai Chung Service Centre (the "Centre") set out on pages 4 to 16, which comprise the statement of financial position as at 31st March, 2015, and the statement of profit or loss and other comprehensive income, the statement of changes in accumulated fund and statement of cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

E-mail: robertco@netvigator.com

#### Directors' responsibility for the financial statements

The directors are responsible for the preparation of financial statements that give a true and fair view in accordance with Hong Kong Financial Reporting Standards issued by the Hong Kong Institute of Certified Public Accountants and the Hong Kong Companies Ordinance, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit and to report our opinion solely to you, as a body, in accordance with our agreed terms of engagement, and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report. We conducted our audit in accordance with Hong Kong Standards on Auditing issued by the Hong Kong Institute of Certified Public Accountants. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Opinion

In our opinion, the financial statements give a true and fair view of the financial position of the Centre's affairs as at 31st March, 2015 and of its deficit and cash flows for the year then ended in accordance with Hong Kong Financial Reporting Standards and have been properly prepared in accordance with the Hong Kong Companies Ordinance.

Robert Chui & Co.
Certified Public Accountants (Practising)

# STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME

Year ended 31st March, 2015

	2015	2014
Not	e HK\$	HK\$
REVENUE	(9.22(	151 260
Subvented programme activities income 7	68,326 99,309	151,260
"Community Investment & Inclusion Fund" ("CIIF") 8 Grant from the Hong Kong Jockey Club Charities Trust 9	•	595,896
Proceeds from flag day 10	1,713,088 359,385	403,383
The Community Chest allocation 11	698,000	757,600
Government rent and rates subsidies	131,382	90,624
Grant from Community Chest for assets purchases	39,500	70,024
Speech Therapy	100,200	_
Activities income	552,619	397,607
Donation income	12,020	15,216
	3,773,829	2,411,586
EXPENDITURE		
Subvented programme activities expenses 7	51,922	213,783
CIIF project expenses 8	99,309	649,528
Hong Kong Jockey Club Charities Trust expenses 9	1,713,088	-
Expenditure on flag day 10	18,599	39,615
The Community Chest expenses 11	698,994	696,368
Rental expenses	128,101	94,924
Community Chest assets purchases	39,500	-
Speech Therapy	65,940	-
Activities expenses	572,791	645,540
	3,388,244	2,339,758
SURPLUS ON ACTIVITIES	385,585	71,828
ADMINISTRATIVE EXPENSES		
Auditor's remuneration	-	4,600
Bank charges	1,032	1,067
Cleaning	10,190	-
Electricity and water	3,182	2,388
Insurance	5,600	14,160
Internet	1,245	-
MPF contributions	4,912	-
Printing and stationery	13,655	14,879
Repairs and maintenance	15,310	-
Salary and wages	105,800	-
Sundries Talanham and for	13,094	-
Telephone and fax	2,026	742
Travelling	1,209	37,836
SURPLUS BEFORE TRANSFER	208,330	33,992
		33,332
Allocation to Community Health Project Fund (Flag day)  (DEFICIT) / SURPLUS AND TOTAL COMPREHENSIVE	(340,786)	
(EXPENSES)/ INCOME FOR THE YEAR	(132,456)	33,992

The annexed notes form an integral part of these financial statements.

# STATEMENT OF FINANCIAL POSITION

31st March, 2015

	Note	2015 HK\$	2014 HK\$
NON-CURRENT ASSETS	Note	ШХФ	ПКФ
Plant and equipment	14 .	-	
CURRENT ASSETS			
Grant receivables from CIIF	15	237,845	304,690
Receivable from Hong Kong Jockey			
Club Charities Trust	9	109,748	_
Other receivable		11,700	-
Rental and utility deposits paid		25,500	18,800
Cash and bank balances		1,080,749	646,719
	•	1,465,542	970,209
CURRENT LIABILITIES	•		
Amount due to a project co-ordinator	16	490,741	518,329
Accrual and other payables		412,832	4,000
- '		903,573	522,329
NET CURRENT ASSETS		561,969	447,880
NET ASSETS	;	561,969	447,880
Represented by:			
Accumulated funds		321,841	447,880
Community Health Project Fund		240,128	
TOTAL EQUITY	;	561,969	447,880

346	李惠蘭
Director	Director

The annexed notes form an integral part of these financial statements.

# STATEMENT OF CHANGES IN ACCUMULATED FUNDS

Year ended 31st March, 2015

	General	Community Health Project	
	Fund	Fund	Total
At 31st March, 2013	413,888	-	413,888
Surplus and total comprehensive income for the year	33,992		33,992
At 31st March, 2014 and at 1st April, 2014	447,880	-	447,880
Surplus and total comprehensive income for the year	208,330	•	208,330
Allocation to Community Health Project Adjustment Utilised during the year	(340,786) 6,417 - (126,039)	340,786 (100,658) 240,128	6,417 (100,658) 114,089
At 31st March, 2015	321,841	240,128	561,969

# STATEMENT OF CASH FLOWS

Year ended 31st March, 2015

•	2015 HK\$	2014 HK\$
CASH FLOWS FROM OPERATING ACTIVITIES	·	
(Deficit)/surplus and other comprehensive income for the year Adjustments for:	(126,039)	33,992
Allocation to Community Health Project Fund (Flag day) Bank interest income	334,369 -	(5)
Utilised of Community of Health Project	(94,241)	-
Operating surplus before working capital changes	114,089	33,987
Decrease/(increase) in grant receivable from CIIF	66,845	(41,338)
Increase in Receivable from Hong Kong Jockey	(100.740)	
Club Charities Trust	(109,748)	-
Increase in other receivable	(11,700)	
Decrease in receivable from Environmental		88,965
Protection Department (Increase) (degreese in rental and utility demosits noid)	(6,700)	12,150
(Increase)/decrease in rental and utility deposits paid	(27,588)	65,706
(Decrease)/increase in amount due to a project co-ordinator Increase in accruals	408,832	05,700
increase in accruais	400,032	
Cash from operations	434,030	159,470
Bank interest income		5
Net cash inflow from operating activities	434,030	159,475
CASH FLOW FROM INVESTING ACTIVITIES		
Acquisition of plant and equipment	1,603,340	-
Grant from Hong Kong Jockey Club Charities Trust	(1,603,340)	_
for assets purchases	(1,005,540)	
Net cash outflow from investing activities	-	-
NET INCREASE IN CASH AND CASH EQUIVALENTS	434,030	159,475
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	646,719	487,244
CASH AND CASH EQUIVALENTS AT END OF YEAR	1,080,749	646,719
ANALYSIS OF BALANCES OF CASH AND CASH EQUIVALENTS		
Cash and bank balances	1,080,749	646,719

#### NOTES TO FINANCIAL STATEMENTS

31st March, 2015

#### 1. GENERAL

The Centre is a non-profit making body incorporated under the Hong Kong Companies Ordinance in the name of "South Kwai Chung Service Centre" as a company limited by guarantee and not having a share capital. Under the provision of the Memorandum of Association of the Centre, every member, shall in the event of the Centre being wound up, contribute to the assets of the Centre an amount of not exceeding HK\$100.

The Centre has been registered as a charitable organisation and is exempted from taxes under section 88 of the Inland Revenue Ordinance. The registered office of the Centre is No.4 G/F., On King House, Lai King Estate, Kwai Chung, New Territories, Hong Kong.

The principal activities of the Centre are to provide various social services to the public, including:

- (a) holding courses for recreation, health improvement, adult education and computer training.
- (b) executing agreements with HKSAR Government "Community Investment & Inclusion Fund" in respect of a project known as "Home Sweet Home" (在家千日好) for a term of three years covering the period from 13th June, 2011 to 12th June, 2014. The objective of this project is to provide social support to the senior citizens and chronic sickness patients.
- (c) establishing a project known as "Elderly Health Project" as sponsored by The Community Chest for a term of 2 years from 1st April, 2013 to 31st March, 2015. The objective of this project is to promote the health and well being of elderly; encourage public awareness and participation to support the elderly people; enhance the knowledge, skills and abilities of caregivers to provide caring and support to elderly in the community.
- (d) establishing a project known as "Jockey Club Happy Golden Year Project" as sponsored by the Hong Kong Jockey Club Charities Trust for a term of 3 years from 1st December, 2014 to 30th November, 2017. The objective of this project is designed to help build the Kwai Tsing District into an age-friendly community.

#### 2. NEW AND REVISED HONG KONG FINANCIAL REPORTING STANDARDS

HKICPA has issued a number of new and revised HKFRSs and HKASs, herein collectively referred to as the new HKFRSs.

In preparing these financial statements in conformity with HKFRSs, the Centre has adopted the following relevant new and revised HKFRSs.

HKAS 19 (2011) Amendment Annual Improvements Project Annual Improvements Project Defined Benefit Plans: Employee Contributions Annual Improvements 2010-2012 Cycle

Annual Improvements 2011-2013 Cycle

#### NOTES TO FINANCIAL STATEMENTS

31st March, 2015

#### 3. ISSUED BUT NOT YET EFFECTIVE HONG KONG FINANCIAL REPORTING STANDARDS

The Centre has not early applied the following new and revised HKFRSs, that have been issued but are not yet effective, in these financial statements.

Annual Improvements Project Annual Improvements 2012-2014 Cycle<sup>1</sup> HKFRS 14 Regulatory Deferral Accounts<sup>1</sup> HKFRS 10 and HKAS 28 Sale or Contribution of Assets between an Investor and its Amendment Associate or Joint Venture<sup>1</sup> HKFRS 10, HKFRS 12 and Investment Entities: Applying the Consolidation Exception<sup>1</sup> HKAS 28 Amendment HKFRS 11 Amendment Accounting for Acquisitions of Interests in Joint Operations<sup>1</sup> Disclosure Initiative<sup>1</sup> HKAS 1 Amendment HKAS 16 and HKAS 38 Clarification of Acceptable Methods of Depreciation and Amendment Amortisation<sup>1</sup> HKAS 16 and HKAS 41 Agriculture: Bearer Plants<sup>1</sup> Amendment HKAS 27 Amendment Equity Method in Separate Financial Statements<sup>1</sup> Revenue from Contracts with Customers<sup>2</sup> HKFRS 15 Financial Instruments<sup>3</sup> HKFRS 9

- 1 Effective for accounting periods beginning on or after 1 January, 2016
- 2 Effective for accounting periods beginning on or after 1 January, 2017
- 3 Effective for accounting periods beginning on or after 1 January, 2018

The directors of the Centre anticipate that the application of these new and revised standards, amendments or interpretations will have no material impact on the financial statements of the Centre.

## 4. PRINCIPAL ACCOUNTING POLICIES

## Basis of preparation

These financial statements have been prepared in accordance with HKFRSs (which also include HKASs and Interpretations) issued by the HKICPA, accounting principles generally accepted in Hong Kong and the Hong Kong Companies Ordinance (Cap. 622). They have been prepared under the historical cost convention.

### Financial assets

Financial assets are recognised initially at fair value and subsequently measured at amortised cost using effective interest method, less provision for impairment. A provision for impairment of financial assets is established when there is objective evidence that the Centre will not be able to collect the amounts due according to the original terms of loan and receivable.

## Financial liabilities

Financial liabilities are recognised initially at fair value and subsequently measured at amortised cost using effective interest method.

#### NOTES TO FINANCIAL STATEMENTS

31st March, 2015

### 4. PRINCIPAL ACCOUNTING POLICIES ("Continued")

#### Revenue

Revenue is recognised when it is probable that the economic benefits will flow to the Centre and when the revenue can be measured reliably, on the following bases:

- i) Donations are accounted for in the relevant year as designated by the donors;
- ii) Subventions are recognised upon receipt of payment advice approved by the relevant authorities and institutes;
- iii) Programme income are recognised on accrual basis; and
- iv) Sponsorship and other income are recognised on accrual basis.

#### Cash equivalents

Cash equivalents represent short term highly liquid investments which are readily convertible into known amounts of cash and which were within three months of maturity when acquired, less advances from banks repayable within three months from the date of the advance.

#### Government grants

Government grants are recognised as income over the periods necessary to match up with the related costs. Grants related to depreciable assets are presented as deferred income and are released to income over the useful lives of the assets. Grants related to expense items are recognised in the same period as those expenses are charged in the profit or loss.

## 5. FINANCIAL RISK MANAGEMENT

# Financial risk factors

The Centre's activities mainly expose it to credit risk and liquidity risk. The Centre's overall risks management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the Centre's financial performance.

Risk management is carried out by the Board of Directors who provides guidance for overall risk management.

#### i. Liquidity risk

In respect of liquidity risk, the Centre ensures that it maintains and obtains sufficient cash and funding to meet its liquidity requirement. As at the balance sheet date, all financial liabilities of the Centre were due within one year.

#### ii. Credit risk

Credit risk relates to the extent to which failure by counterparties to discharge their obligations could reduce the amount of future cash flows to the Centre from financial assets on hand as at the balance sheet date.

The Centre is exposed to credit risk on its cash placed in a financial institution. The Centre has a concentration of credit risk, as all of the bank balance is with one financial institution located in Hong Kong.

### NOTES TO FINANCIAL STATEMENTS

31st March, 2015

# 5. FINANCIAL RISK MANAGEMENT ("Continued")

#### ii. Credit risk

The Centre maximum exposure to credit risk equals to the carrying amount of these financial assets.

### Fair value estimation

The carrying value of all financial assets and liabilities are reasonable approximation of their fair values.

### 6. CAPITAL MANAGEMENT

The Centre has no share capital. The operation of the Centre is mainly financed by funding from government subvention and general donations.

The Centre manages capital by regularly monitoring its current and expected liquidity requirements. The Centre's objective when managing capital is to safeguard its ability to continue as a going concern, so that it can continue its operation.

The Centre is not subject to any externally imposed capital requirement.

# 7. SUBVENTED PROGRAMME ACTIVITIES

	Income & government subsidy HK\$	Expenditures HK\$	(Deficit)/ surplus HK\$
31/3/2015 i) Adult Education Subvention Scheme	68,326	51,922	16,404
31/3/2014	10000 the state of		
i) Tai Chi course	8,492	(5,364)	3,128
ii) Adult Education Subvention Scheme	74,413	(70,707)	3,706
iii) District Cyber Centres Alliance	68,355	(137,712)	(69,357)
	151,260	(213,783)	(62,523)
		AND AND AND WAS THE PARTY AND	

#### NOTES TO FINANCIAL STATEMENTS

31st March, 2015

### 8. COMMUNITY INVESTMENT & INCLUSION FUND PROJECT ("CIIF")

	Income & Government subsidy HK\$	Expenditures HK\$	Deficit HK\$
31/3/2015 Programme activities	99,309	(99,309)	-
31/3/2014		<del></del>	
Programme activities	595,896 ======	(649,528) ======	(53,632)

### 9. DONATION FROM HONG KONG JOCKEY CLUB CHARITIES TRUST

Grant receivable from Hong Kong Jockey Club Charities Trust ("JCC Trust") represents:-

	HK\$
- Grant relating to assets (leasehold improvement)	1,603,340
- Grant relating to operating expenses of the Project	109,748
	1,713,088
Amount received up to the balance sheet date	(1,603,340)
Grant receivable from JCC Trust	109,748

## 10. PROCEEDS AND EXPENDITURE FROM FLAG DAY

		2015	2014
		HK\$	HK\$
Flag Day	PSP No.	FD/R080/2014	FD/R077/2013
Donation received		359,385	403,383
Total expenditure		(18,599)	(39,615)
Net surplus		340,786	363,768
		***************************************	

In respect of the prior year, a fund-raising activity of "Flag Day" was held on 23rd November, 2013 and the surplus arising from this activity of HK\$363,768 was fully utilised for activities expenses and operating expenses of the Centre (including water, electricity, rent etc.).

### NOTES TO FINANCIAL STATEMENTS

31st March, 2015

#### 10. PROCEEDS AND EXPENDITURE FROM FLAG DAY ("continuous")

In respect of current year, a fund-raising activity of "Flag Day" was held on 14th February, 2015 and the surplus arising from this activity of HK\$340,786 was allocated to Community Health Project's Fund, which is administrated and controlled by the Centre.

HK\$

Since 14th February, 2015, the usage of Community Health Project's Fund was as follows:

i.	Program expenses 活動開支 (27.27%)	92,932
	Less: program expenses during the	
	vear ended 31st March, 2015	(9,746)
	Balance c/f	83,186
ii.	center's administrative expenses 中心營運開支 (66.02%)	224,987
11.	Less: center's administrative expenses during the	224,707
	1 0	(00.010)
	year ended 31st March, 2015	<u>(90,912)</u>
	Balance c/f	134,075
iii.	minor decoration and equipment expenses	22,867
	裝修及購置設備開支 (6.71%)	,
	Less: minor decoration and equipment expenses during the	
	year ended 31st March, 2015	-
	Balance c/f	22,867

#### THE COMMUNITY CHEST ALLOCATION

In the current year, the Centre commenced a project known as "Elderly He The Community Chest. The total amount of the approved allocation is HK:	, ,
The community chest. The total amount of the approved another is the	2015 HK\$
Allocation received from The Community Chest	698,000
Expenditure: - Rental - Administration - Salary	52,667 127,545 <u>518,782</u> 698,994
Deficit of the project	(994)

The objective of this project is to promote the health and well being of elderly; encourage public awareness and participation to support the elderly people; enhance the knowledge, skills and abilities of caregivers to provide caring and support to elderly in the community.

# NOTES TO FINANCIAL STATEMENTS

31st March, 2015

# 12. INCOME TAX

No provision for Hong Kong profits tax has been made in the financial statements as the Centre is exempted from Hong Kong Profits Tax under Section 88 of the Inland Revenue Ordinance.

### 13. DIRECTORS' EMOLUMENTS

Directors' emoluments disclosed pursuant to section 161 of the Hong Kong Companies Ordinance for the year are Nil.

Furniture

# 14. PLANT AND EQUIPMENT

	fixtures		
		and office	
	Decoration	equipment	Total
	HK\$	HK\$	HK\$
Cost:			
At 1st April, 2014	328,040	108,204	426,244
Additions during the year	1,603,340		1,603,340
At 31st March, 2015	1,931,380	108,204	2,039,584
Accumulated depreciation:			
At 1st April, 2014	328,040	108,204	426,244
Charge for the year	1,603,340		1,603,340
At 31st March, 2015	<u>1,931,380</u>	<u>108,204</u>	2,029,584
Net book value:	•		
At 31st March, 2015	-	-	-
At 31st March, 2014	-	-	-

# 15. GRANT RECEIVABLES FROM CIIF

This represented the expended amounts of the project that are refundable from CIIF as follows:

Home Sweet Home (在家千日好)

	2015 HK\$	2014 HK\$
2013/2012 Quarter 4	-	164,188
2014/2013 Quarter 1	140,502	140,502
2014 Quarter 2	97,343	
	237,845	304,690
•		

### NOTES TO FINANCIAL STATEMENTS

31st March, 2015

### 16. AMOUNT DUE TO A PROJECT CO-ORDINATOR

Mr Chow Yick Hay was the project co-ordinator. The amount was un-secured, interest free and had no fixed terms of repayment.

#### 17. OPERATING LEASE COMMITMENTS

At the balance sheet date, the Centre had commitments for future minimum lease payments under non-cancellable operating lease which fall due as follows:

	2015	2014
	HK\$	HK\$
Minimum lease payments fall due:		
Within 1 year	181,098	181,098
Within 2 to 5 years		181,098
	181,098	362,196

## 18. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform to the presentation of the current year.

# 19. APPROVAL OF FINANCIAL STATEMENTS

These financial statements were approved and authorised for issue by the Board of Directors on 2 7 OCT 2015